

December 16, 2020

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 S. 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 17th day of November 2020, and the roll was called of the duly constituted officers and members of the Board.

Robert R Robinson	President	Richard Grandy	Director
Blair Williams	Vice President	Dale Treadway	Director
Sandra Blankenship	Secretary	Brian Dosa	Fort Hood Representative
John Fisher	Director	Ricky Garrett	General Manager
Kenny Wells	Director		

With all said members present except the following absentee(s): none, thus constituting a quorum. Director Fisher and Fort Hood Representative Dosa attended remotely. President Robinson called the meeting to order at 9:00 am.

The first item of business was to administer the Oath of Office to K-3 Director, Kenny Wells.

Public attendee was Hunter King from the Killeen Daily Herald.

There being no public comments, President Robinson went on to the consent items.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on November 17, 2020, Minutes of Special meeting held on November 17, 2020 and November Financial Statements. A motion was made by Secretary Blankenship to approve both minutes as presented and seconded by Vice President Williams. All members present and virtual approved motions unanimously.

President Robinson moved for approval of the November financial reports. Secretary Blankenship made a motion to approve the financial reports as presented and seconded by Vice President Williams. All members present and virtual approved motions unanimously. Natasha Keeney went over the November financial reports. There were no major expenses on either fund. Water plant has spent 40.9% of their total expenses. Sewer has spent 52.7% of their annual budget.

New Business Items: The first new item was to discuss and consider awarding a bid to TTG Utilities, Gatesville, Texas, in the amount of \$162,000.00 for replacement of (3) 36inch butterfly valves on transmission line and take the appropriate action. General Manager, Ricky Garrett, stated that this was the 2nd time the project went out for bid. Scope of worked was changed somewhat. District will furnish the 36inch butterfly valves for the project. Staff received two (2) bids. It is slightly over the budgeted amount of \$150,000.00. A motion was made by Vice President Williams to award the bid as stated and seconded by Secretary Blankenship. All members present and virtual approved the motion unanimously.

The next item was to discuss and consider awarding a bid for the 36inch water valve replacement on district's plant 3 settled water channel to J&K Utility, Creedmoor, Texas, in the amount of \$89,383.00. General Manager, Ricky Garrett stated that the original recommendation to Prime Spec in the amount of \$125,500.00 is no longer valid as Prime Spec notified him that the alternate bid would increase by \$7,900.00. Director Fisher inquired as to why there is such a large difference in the bid amounts. After a brief discussion, a motion was made by Director Wells to give the General Manager authorization to

negotiate between these 2 bidders and take prudent action in the best interest of the district. The motion was seconded by Director Treadway All members present and virtual approved the motion unanimously.

The next item was to discuss and consider awarding the bid for filter media (anthracite) removal and installation to Carbon Activated Corporation, Houston, Texas in the amount of \$108,000.00 and take the appropriate action. General Manager, Ricky Garrett, informed the board that the district is furnishing the filter media for this project. Secretary asked how long the filter media lasts; Mr. Garrett stated that 8 years is the expected life span. A motion was made by Secretary Blankenship to award the bid as stated and seconded by Director Wells. All members present and virtual approved the motion unanimously.

The next items was to discuss and consider awarding a bid for the Aeration Basin 2 cleanout for the Wastewater Treatment Plant 1 to Rehab and Maintenance Services, Italy, Texas, in the amount of \$32,500.00 and take the appropriate action. Staff received 4 bids. The project is for complete cleanout of the basin. Staff will replace the diffusers. Mr. Garrett stated that the diffusers have an 8 year life span for complete efficiency. A motion was made to award the bid to Rehab and Maintenance Services as stated by Vice President Williams and seconded by Secretary Blankenship. All members present and virtual approved the motion unanimously.

The final new item was to discuss and consider awarding a bid for one new pick up to Johnson Brothers Ford, Temple, Texas, in the amount of \$44,705.30 (with trade) and take the appropriate action. There was \$50,000.00 in the budget to purchase a replacement truck for #13. Staff received two (2) bids. A motion was made by Secretary Blankenship to award the bid to Johnson Brother Ford as stated and seconded by Vice President Williams. All members present and virtual approved the motion unanimously.

Staff Reports: Wastewater Superintendent, Trevor Butler, stated that Plant 1 averaged 9.5mgd. Aeration basin 1 had its diffusers repair; basin 2 is ready for cleanout and diffuser change out. Two new blowers are expected in for the blower project. There will be a temporary blower set up outside the building the 1st of the year.

Plant 3 is averaging 3 – 3.5mgd. A substantial potable water leak to the administration building was repaired. The new vac trailer was used in the repair. The 2007 MAC sludge haul truck is down for repairs. The plant is having aeration diffuser issues as well.

Compost facility screener motor issues have been resolved. There is quite a stock pile of product ready for spring sales. Volvo loader #8 is down. The leased loader stills works very well.

Keith Baker, Deputy General Manager, welcomed all of the new members and informed the board that Belton Lake is approximately 1 foot low; Lake Stillhouse is 1.5 feet above normal level. Belton plant staff continues to perform preventative maintenance. Raw Water 6 pump and motor were pulled to be checked and refurbished. The average treatment was 25mgd, the max was 33mgd.

The Stillhouse plant project is now far enough along that it was tested in manual sequence and will now be tested in auto mode. 10mgd has been run though the plant; getting close to substantial completion date.

Director Treadway asked when we can expect the plant to be ready to treat water. February 1, 2021 is target date to be able to operate. Vice President Williams stated that the plant should be visited by the new members. The plant will serve the community and district for years to come. It is a 1st class operation. Director Wells asked if the mussel issue was under control. Mr. Baker stated that the intake structure is monitored closely and that copper lining has been installed to keep them at a minimum.

Secretary Blankenship inquired about the new tower. Mr. Garrett stated that the City of Killeen has started their preliminary work on it. The tower will be located on Chaparral Road.

Ricky, General Manager, welcomed all new board members. He stated that tours of the new water plant are always welcome. The budgets are 7/12th of year. District is in great shape on both sides. This time of year the wastewater usually has an increase in treatment. Their budget is tighter. A budget amendment will be brought before the board, most likely, January 2021; if not then, then in February.

Ms. Melinda Dalton, formerly of Robert Half Temporary Hiring, Austin, Texas has been hired on as the 4th administration staff member. She assisted with the 2019-2020 annual financial report and will take over the financial reporting. Natasha will be shadowing Joann with more HR and payroll functions.

The updated Master Plan is progressing. It should be completed by the end of this year (April 30, 2021).

The City of Belton distribution line project work has begun. Engineering work is ongoing.

City of Harker Heights is still very interested in participating in the South Wastewater plant. City of Killeen is ok with it. The current permit is due to expire September 2024. Renewal of permit should start in the next 18 months.

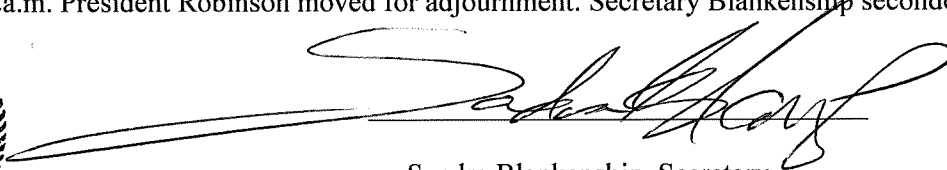
January 27, 2021 is the next regular board meeting date.

Items from the Board: Director Fisher suggested that the board members come up with a system to let staff know if they will be present at each meeting by calling in or sending an email to assure there will be a quorum. It was suggested that the e-mailed invitation serve as the needed confirmation.

09:52a.m. President Robinson moved for adjournment. Secretary Blankenship seconded.



(SEAL)


Sandra Blankenship, Secretary
Board of Directors