

July 24, 2019

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 South 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 24th day of July 2019, and the roll was called of the duly constituted officers and members of the Board.

John Blankenship	President
Don Farek	Vice President
Robert M. Jacobs	Secretary
Allen Cloud	Director
Richard Young	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): Richard Young, thus constituting a quorum. President Blankenship called the meeting to order at 9:00 am.

In attendance: Shirley Fleming, City of Killeen City Council; Sandra Blankenship, Kenny Wells, Killeen residents; Hunter King, Killeen Daily Herald; Rob Robinson, Harker Hts. resident; and Steve Kana, City of Killeen staff.

At 9:03am Director Young joined the meeting.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on June 26, 2019; June Financial Statements and 2nd Quarter Investment Report. Sarah Payton, Accountant, went over the June financial report. Mr. Garrett, General Manager covered the investment report. A motion was made to approve the consent items by Secretary Jacobs and seconded by Vice President Farek. All members present voted in favor of the motion.

New business: First item was to discuss and consider a Resolution confirming continuance of the District's Investment Policy and take the appropriate action. President Blankenship stated that Pam Oakes, former Accountant, needs to come off and add board Secretary Jacobs as 2nd Investment Officer and add ExtraCo Banks to the list of qualified broker/dealers in Section 4.01. A motion was made by Secretary Jacobs to approve the Investment Report with the changes and seconded by Director Cloud. All members present voted in favor of the motion.

Next item of business was to discuss and consider a recommendation for a lease agreement for a new loader for the Compost Facility to HOLT CAT Equipment, Waco, Texas in the amount of \$2,982.24 per month and take the appropriate action. Mr. Garrett, General Manager, stated that the contract would be for 48 months, vendor provides all preventive maintenance to equipment, and district has the option to buy loader outright at end of lease term or turn in for a new lease agreement. There is \$50,000.00 in the current year's wastewater budget in the maintenance of equipment line item, which would be moved to equipment rental line item with a budget amendment request. After Director Young inquired if vendor has a down time replacement clause he made the motion to award the lease agreement to HOLT CAT of Waco, Texas and motion was seconded by Secretary Jacobs. All members present voted in favor of the motion

Staff Reports: Trevor Butler, Wastewater Maintenance Supervisor, informed the board that Plant 1 has averaged 11mgd. Plant 3 is averaging 3 – 3.5mgd. Staff is working on filter clean out. Belt press #3's gear box will have to be removed and replaced with a new one. Plant can run on 2 presses until it is

fixed. Compost facility – both loaders are operational. The maintenance of equipment has cut down. All stored sludge has been used to make new rows and staff is requesting more sludge. Staff looking and a clear span tarp to put over the finished rows for rain events. It would keep product dry and still have air circulation. Aeration basin rehab is on hold due to the hot weather.

Keith Baker gave an update on both Belton and new Stillhouse water plants. For the month of July, Belton plant has averaged 37.7mgd and 45 mgd was the max. Same time last year averaged 47.3mgd. and maxed 65mgd. Both lakes are just above full line. Raw Water pump and motor are back from Smith Pump Co from being rehabbed. Quotes are being requested for a second pump/motor to be overhauled. Two will be put in the budget until all of them are taken care of. The Plant 2 switchgear project – preliminary wire conduit completed; waiting on main switchgear to come in.

SHWTP – under drain piping install in filter gallery is ongoing. Admin building work continues. The instrumentation electrical work is ongoing in the pipe gallery. Process equipment install on going. Construction of the Phase 1 of the pipeline has not yet begun. Construction meeting is being set up before mobilization can start.

Ricky Garrett, General Manager, informed the board that McLean Construction has issued a change order credit in the amount of \$443,772.00 bringing the price from 6.1 million dollars to 5.7 mil dollars for Phase 1 of SHWTP water transmission line. MPC Chemical Co. is undertaking an expansion and more testing will be required of the district. Belton lake Plant 1 filters are losing sand. Staff purchased a small remote camera to inspect the filter blocks. If they cannot be cleaned, they will have to be replaced at an approximate cost of 1 – 2 million dollars.

Boundary update – a law firm was contacted to assist with getting district’s boundary drawn up. There is an application on the district website to fill the unexpired term of a director.

Next regularly scheduled meeting is August 28, 2019.

Board President Blankenship stated that at the September 2019 meeting, the board will have to re-organize their positions. Names of all applicants to each board member one week prior to this meeting and a decision will be made as to who will fill the unexpired term. Those applicants that were not chosen will be kept on file in case another board member steps down before the November 2020 election. Existing members will stay on through the November 2020 election.

9:45a.m. President Blankenship moved for adjournment.



Robert M. Jacobs, Secretary
Board of Directors