



Job Description: MAINTENANCE OPERATOR

SALARY RANGE: \$17.00 - \$29.00/hr.; D.O.Q
Sign-on bonus ranging from \$500-\$1000
for currently licensed TCEQ operators

FLSA: Nonexempt

SUMMARY OF POSITION

Maintains the District's wastewater collection/water distribution, treatment, and disposal system in a safe, effective, and efficient manner; requires technical expertise. Duties include performing preventative and corrective maintenance and repairs on facilities and equipment.

ORGANIZATIONAL RELATIONSHIPS

1. **Reports to:** Maintenance Supervisor
2. **Directs:** This is a non-supervisory position
3. **Other:** Has contact with other District employees, customers, and with the general public.

EXAMPLES OF WORK

- Read, understand, and complete specialized work orders;
- Perform predictive maintenance on facilities. Specialized skills and technical expertise required;
- Diagnose and repair technical problems with moving mechanical equipment;
- Diagnose and repair mechanical problems with vehicles and lawn equipment;
- Some cleaning and painting of equipment;
- Lubricate equipment, oil changes, replace packing and maintain records on work done;
- Evaluate treatment processes; make changes as necessary for proper plant operation;
- Perform other work as directed by the maintenance supervisor.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of: materials, methods and techniques used in construction, maintenance, and electrical repairs; vehicle maintenance and repair; pipe fitting; safety procedures and first aid training.

Skill/Ability to: understand and follow detailed oral or written instructions; demonstrate proficiency in both oral and written communication; work with direct supervision; attend and understand technical courses; perform basic mathematical calculations; operate specialized equipment; perform precise work requiring exact measurements, placement, removal, and/or correction; operate and maintain a variety of power and manual tools and equipment; handle dangerous chemicals; establish and maintain effective working relationships with co-workers and tolerate outside conditions, including exposure to adverse weather conditions. **Must be able to meet physical demands that include but are not limited to: lifting up to 50lbs., sitting or standing for extended periods of time and working in inclement weather.** Must be able to work on weekends as required, as well as overtime, to complete projects. Cross train in plant operations.

ACCEPTABLE EXPERIENCE AND TRAINING

Minimum High School graduate or GED equivalent plus one to three years of experience in maintenance; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Water/Wastewater experience or license is a plus.

PROGRESSION

Ability to obtain a TCEQ “C” certification within 3 years.

CERTIFICATES AND LICENSES REQUIRED

- ❖ Texas driver’s license with good driving record.
- ❖ Ability to obtain class B CDL within 180 days.

Applicant Signature & Date

Superintendent Signature & Date