

November 17, 2020

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 S. 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 17th day of November 2020, and the roll was called of the duly constituted officers and members of the Board.

Robert M. Jacobs	President
Don Farek	Vice President
Robert Robinson	Secretary
Allen Cloud	Director
Blair Williams	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): Allen Cloud, thus constituting a quorum. President Jacobs called the meeting to order at 9:00 am.

Due to the COVID 19, the meeting was held remotely via the internet.

In attendance were Richard and Sandra Blankenship, Richard Grandy, Dale Treadway, John Fisher, Glen Grandy and Brian Dosa.

There being no public comments, President Jacobs went on to the consent items.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on October 28, 2020, and October Financial Statements. Natasha Keeney went over the October financial reports. There were no major expenses on either fund. Water plant had a total of \$458,000 for expenses for a total of 2.8 million year to date. Plant treated just over 1 billion gallons of water for a total of 7.6 billion year to date. Water plant has spent 35.3% of their total expenses. Sewer had a total of 539,000 for expenses for a total of 2.2 million year to date. Staff treated 394 million gallons for a total of 2.4 million year to date. Sewer spent 46.6% of their annual budget. A motion was made to approve the consent items by Director Williams and seconded by Vice President Farek. All members present voted in favor of the motion.

At 09:05am, Mr. Brian Dosa, Fort Hood board member representative entered the meeting.

New Business Items: The first new item was to discuss and consider rejecting a bid to Prime Spec Construction, in the amount of \$230,000.00 for replacement of (3) 36 inch valves on main distribution line and take the appropriate action. General Manager, Ricky Garrett, stated that this was the 2nd time the project went out for bid. Staff received one (1) bid. It is over the budgeted amount by \$80,000.00. He feels like posting it again, staff would receive more bids and a better price. A motion was made by Secretary Robinson to reject the bid and seconded by Director Williams. All members present voted in favor of the motion.

President Jacobs stated that the next two items would be discussed and considered together since they both were for the transmission main.

The next item was to discuss and consider awarding a change order request from McLean Construction for a reduction in scope, in the amount of \$192,765.50 on Phase 1 of Stillhouse transmission main as detailed herein and take the appropriate action. This is Change Order No. 2.

The next item was to discuss and consider awarding a change order request from McLean Construction for a reduction in scope, in the amount of \$199,769.00 on Phase 2 of Stillhouse transmission main as detailed herein and take the appropriate action. This is Change Order No. 2. General Manager, Ricky Garrett stated that McLean Construction has completed both projects. Staff still holds the retainage. A large portion of the credits was due to pricing being requested up front rather than later; owner held contingencies savings; fewer air relief valves; private property access permitted, and staff taking care of flushing lines. Total credit of both change orders is approximately \$400,000.00. A motion was made to approve both Item 3 and 4 with remaining retainage of 5% being withheld by Director Williams and seconded by Secretary Robinson. All members present voted in favor of the motion.

The next item was to discuss and consider approving Canvass of General Election held on November 12, 2020 and take the appropriate action. Secretary Robinson and Vice President Farek met to canvass the unofficial votes and approved votes were:

Sandra Blankenship	9,270
Robert M Jacobs	4,417
Total votes cast for precinct were	13,687

A motion was made by Secretary Robinson to approve the votes and seconded by Vice President Farek. All members present voted in favor of the motion.

General Manager, Ricky Garrett acknowledged outgoing board members Mr. Jacobs and Mr. Farek for their time and services to the district.

Mr. Farek had a few remarks and stated that he is entrusting the new board members to a trusting and sound organization, very knowledgeable staff on hand.

Mr. Jacobs stated his time on the board and a number of improvements that have been made and acknowledged individual staff members for their knowledge.

The next item was to discuss and consider administering Oath of Office to the Board of Directors to serve from November 2020 for either 2 or 4 year terms and take the appropriate action. President Jacobs administered the Oath of Office to the new board members present and stepped down with the other outgoing director present.

New board members took their seat at the table.

The next item was a discussion an action for selection of Board Officers. Secretary Robinson opened the discussion with asking each new member to give a 1 – 2 minute bio and who they will serve.” After each member spoke, Secretary Robinson explained that the first selection would be for president and that after a president was selected, that person would preside over the Vice President and Secretary/Treasurer selections. Secretary Robinson then asked if there were any nominations for President. Director Fisher nominated Mr. Robinson to be the President. This motion was seconded by Director Williams. He asked if there were any other nominations for President. Director Blankenship nominated herself for President. Secretary Robinson asked if there was a second. After a pause he asked again if there was a second. Seeing none, the motion died for lack of a second. Secretary Robinson asked again if there were any other nominations for President. He then asked if there were any discussion. Being no discussion Secretary Robinson called for a vote on his nomination. Secretary Robinson was voted in as the new President by a vote of 5 for, 1 abstaining and 1 absent.

President Robinson then asked if there were any nominations for Vice President. Director Fisher nominated Mr. Williams for Vice President. This motion was seconded by President Robinson. Robinson asked if there were any other nominations for Vice President. Director Blankenship nominated herself for Vice President. President Robinson asked if there was a second. After a pause he asked again if there was a second. Seeing none, the motion died for lack of a second. President Robinson asked again if there were any other nominations for Vice President. Seeing none, he then asked if there were any discussion. Being no discussion President Robinson called for a vote on the nomination of Director Blair Williams for Vice President. Director Williams was voted in as Vice President by a vote of 5 for, 1 abstaining and 1 absent.

President Robinson then asked if there were any nominations for Secretary/Treasurer. Director Fisher nominated Ms. Sandra Blankenship for Secretary/Treasurer. This motion was seconded by President Robinson. Robinson asked if there were any other nominations for Secretary/Treasurer. Seeing none, he then asked if there were any discussion. Being no discussion President Robinson called for a vote on the nomination of Director Sandra Blankenship for Secretary/Treasurer. Ms. Blankenship was voted in as Secretary/Treasurer by a vote of 6 for and 1 absent.

The last item was for the newly seated board to draw lots to determine which four directors will serve a four year term and which three directors will serve a two year term. President Robinson stated that there is no term limits with this board. Each director drew a ticket and the results were:

Secretary/Treasurer Blankenship; Director Treadway; Director Grandy; and Director Wells – 4 year term
President Robinson; Vice President Williams; Director Fisher – 2 year term

Ricky, General Manager, informed the board that there is several capital improvement projects budgeted this year that will need to be completed by fiscal year end and stated that a December meeting would be in order. December 16, 2020 at 09:00am will be the next scheduled open meeting.

Items from the Board: President Robinson stated the regular scheduled monthly meetings are held the 4th Wednesday of each month at 09:00am. He thanked the board for voting him as the new President. Secretary Blankenship also thanked the board for her approved nomination.

09:47a.m. Secretary Blankenship moved for adjournment. Vice President Williams seconded.



Robert R Robinson, III, Secretary
Board of Directors



