

October 28, 2020

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 S. 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 28th day of October 2020, and the roll was called of the duly constituted officers and members of the Board.

Robert M. Jacobs	President
Don Farek	Vice President
Robert Robinson	Secretary
Allen Cloud	Director
Blair Williams	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): Allen Cloud, thus constituting a quorum. President Jacobs called the meeting to order at 9:02 am.

Due to the COVID 19, the meeting was held remotely via the internet.

There being no public comments, President Jacobs went on to the consent items.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on September 30, 2020, September Financial Statements and 3rd Quarter Investment Reports. Natasha Keeney went over the September financial reports. There were no major expenses on either fund. Water plant has spent 29.7% of their total expenses; sewer spent 35.4%. Ricky Garrett, General Manager went over the 3rd quarter Investment Reports. For both water and wastewater P&I accounts, the balance dropped significantly due to the July principal and interest payments. The water special o&m account balance went up; staff put additional reserve funds into account to draw more interest. A motion was made to approve the consent items by Vice President Farek and seconded by Director Williams. All members present voted in favor of the motion.

New Business Items: The first new item was to discuss and consider awarding a bid to SNR Technologies, Katy, TX, in the amount of \$75,211.20 for anthracite filter media and take the appropriate action. Ricky Garrett, General Manger, stated that 3 filters at the Belton Water Plant needed new filter media. Staff received 10 bids. A motion was made by Secretary Robinson to award the bid to SNR Technologies, in the amount of \$75,211.20 and motion was seconded by Director Williams. All members present voted in favor of the motion.

The next item was to discuss and consider approving the revised annual lease payment of \$28,300.00 as proposed by the US Army Corps of Engineers on September 24, 2020 and take the appropriate action. Ricky Garrett stated that the board would need to formally approve the revised lease agreement in order to move forward, verify there are no escalators. The agreement would go through 2050. Some of the original language in agreement is no longer pertinent to how the District operates. If agreement is approved, it takes away the lease to own option. If the District pursues major capital upgrades, will have to seek Corps approval through lease amendment. Secretary Robinson made a motion to approve the lease agreement as presented and motion was seconded by Vice President Farek. All members present voted in favor of the motion.

Staff Reports: Keith Baker, Deputy General Manager, gave an update on water operations. Belton Plant is averaging 38mgd for the month; high was 44mgd. Two high lift motors are back in service. Preventative maintenance is ongoing.

New Stillhouse Treatment Plant construction is nearly complete. Contractor is buying water from Kempner Water Supply to fill the clearwell. 1.5' of water was routed into the filters. The raw water pump station is about 1.5 weeks away from start up. Board got to see a number of slides of progress taking place. Lake Belton is about .3 foot down; Stillhouse Lake is 2.5' above level.

Trevor, Wastewater Superintendent, gave an update on Wastewater Operations. Plant 1 is averaging 9.5 to 10mgd; Plant 3 is averaging 3.5mgd.

The two Plant 1 aeration basins broken diffusers repair is on hold. The 6" pump is on the shop.

The blower project is ongoing. The electrical sub-contractor is on site.

The 42" gravity interceptor project is complete except for aluminum covers to be placed over each expansion joint for sun protection.

Not much going on at Plant 3. Staff continues to keep up with maintenance of equipment. All 4 SBR basins are in operating order.

Compost facility – Rebuilt screener is still working very well. The current material grinding project is near completion.

Ricky, General Manager, informed the board that several new employees came on board. Melinda Dalton hired on as the accountant; I/E intern hired at the Belton Water Plant, He is currently attending TSTC in Waco. College accountant intern will complete her service at the end of 2020. There are several staff members that will be testing by the end of the year for the certifications. An area salary study performed again late September. Another increase will be forthcoming by year end.

District joined the 811 system. This system contacts companies for line locations. There were 104 tickets for the month of September.

Staff had a meeting with City of Harker Heights. They want to buy into the South Wastewater Plant with the next plant upgrade. City of Killeen is on board with Harker Heights coming on board.

The draft Bed and Banks Permit should be received by the district within the next couple of weeks. This permit will allow district to capture up to 2mg per day.

City of Killeen is working on re-routing storm lines around the Willows Lake. District is still not able to sell the Re-use water.

Staff received a letter late from T.C.E.Q. with 2 violations; one for the 42" wastewater line leak and the other for high e-coli discharge at plant 1. 40% excess has to be reported within 5 days of occurrence. Staff was in communication with T.C.E.Q and no penalties were assessed.

The blower project is scheduled for April 2021 completion.

Staff working with Spectrum to tie into all locations. Looking at installing fiber at new SHWTP. Spectrum wants around \$75,000.00 and Bartlett electric would cost approximately \$20 – 25,000.00. The new water plant needs to share real time activity with the Belton Plant.

Waster Master Plan work is ongoing. Staff received the funds for the City of Belton water bonds.

Upcoming: staff received 2 voter calls on K-2 elections. Names were not on ballots. Information passed on to the Belton Elections Department.

Recommendation is being made for Secretary Robinson to conduct voter canvass on or about November 12th and install new board members on November 17, 2020. Vice President Farek volunteered to be the 2nd party to canvass.

The 36" valve replacement project will be the other item on November meeting. Barring any unusual circumstances, the November 17th board meeting will be the last one until January '21.

Items from the Board: None

10:00a.m. Vice President Farek moved for adjournment.



Robert R Robinson, III, Secretary
Board of Directors

