



**Job Description: MAINTENANCE OPERATOR**

**SALARY RANGE: \$14.00 - \$27.00/hr.; D.O.Q**

**FLSA: Nonexempt**

**SUMMARY OF POSITION**

Maintains the District's water distribution and treatment system in a safe, effective, and efficient manner; requires technical expertise. Duties include performing preventative and corrective maintenance and repairs on facilities and equipment. Must work as a relief shift operator as needed.

**ORGANIZATIONAL RELATIONSHIPS**

1. **Reports to:** Maintenance Supervisor
2. **Other:** Has contact with other District employees, customers, and with the general public.

**EXAMPLES OF WORK**

Read, understand, and complete specialized work orders;

Perform predictive maintenance on facilities. Specialized skills and technical expertise required;

Diagnose and repair technical problems with moving mechanical equipment;

Diagnose and repair mechanical problems with vehicles and lawn equipment;

Some cleaning and painting of equipment;

Lubricate equipment, oil changes, replace packing and maintain records on work done;

Evaluate treatment processes; make changes as necessary for proper plant operation;

Perform other work as directed by the maintenance supervisor.

\* For the purpose of compliance with the Americans With Disabilities Act (ADA)  
This job description does not take into account potential reasonable accommodations.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

*Knowledge of:* materials, methods and techniques used in construction, maintenance, and electrical repairs; vehicle maintenance and repair; pipe fitting; safety procedures and first aid training.

*Skill/Ability to:* understand and follow detailed oral or written instructions; demonstrate proficiency in both oral and written communication; work with direct supervision; attend and understand technical courses; perform basic mathematical calculations; operate specialized equipment; perform precise work requiring exact measurements, placement, removal, and/or correction; operate and maintain a variety of power and manual tools and equipment; handle dangerous chemicals; establish and maintain effective working relationships with co-workers and tolerate outside conditions, including exposure to adverse weather conditions. **Must be able to lift and maneuver 50 pounds, climb stairs and ladders, balance and be able to stoop.** Must be able to work on weekends as required, as well as overtime, to complete projects. Cross train in plant operations.

**ACCEPTABLE EXPERIENCE AND TRAINING**

**Minimum** High School graduate or GED equivalent plus one to three years of experience in maintenance; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Water experience or license is a plus.

**PROGRESSION:**

Ability to obtain a TCEQ “C” certification within 3 years.

**CERTIFICATES AND LICENSES REQUIRED**

Texas driver’s license with good driving record. Have the ability to obtain class B CDL within 180 days.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\* For the purpose of compliance with the Americans With Disabilities Act (ADA)  
*This job description does not take into account potential reasonable accommodations.*