

**REQUEST FOR BID
For
Regional Compost Facility Grind**

Bid Notice

Bell County Water Control & Improvement District No. 1 (District) is soliciting a Request for Bid for Grinding its stockpile of raw brush at its Regional Compost Facility located in Killeen, Texas.

Sealed Bids must be delivered to:

Ricky Garrett, P.E., General Manager
Bell County Water Control & Improvement District No.1
201 S. 38th Street
Killeen, TX 76543

Exterior of the Bids must be clearly marked:

BID: "Brush Grinding"

Closing Time:

2:00 PM
November 29, 2021

Bids received after the closing will not be accepted and will be returned to the bidder unopened. Bids will be opened and publicly read aloud immediately after specified closing time.

Questions should be addressed to:

Anthony Robinson
12302 State HWY 195
Killeen, TX 76542
254.501.3206

The District reserves the right to waive irregularities and reject any or all bids.

**REQUEST FOR BID
For
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Introduction

Bell County Water Control & Improvement District No. 1 (District) is soliciting bids for the grinding of its raw brush. The plant is located at 12302 State HWY 195, in Killeen, Texas 76542. (See Exhibit A for general location)

Background

The City of Killeen steadily brings in raw brush that the District stockpiles until we need mulch to use in the building of Compost windrows or we start running out of room. The District wants to grind **ALL** raw brush and have it neatly stockpiled.

Scope of Work

The District is requesting bids for the grinding of **ALL** raw brush material. The Contractor shall provide all equipment and labor to perform the grinding requirements. The finished grindings are to be neatly stockpiled in a location decided by the Compost Supervisor. The raw brush needs to go through no larger than a **3" x 3"** Grinder screen.

There is brush being brought in daily; Bid needs to include grinding everything on site once Grinding has commenced. Once Grinding has begun; Bell County will barricade off the pile so no more brush will be added.

A pre-bid conference will not be held. However, a site visit to review stockpile of brush is **REQUIRED**. Please contact Anthony Robinson, Compost Supervisor, at 254-501-3206 or a.robinson@wcid1.org to schedule a site visit.

Owner's Responsibilities

Make sure facility gates are open during business hours. Provide location to where the mulch is to be stockpiled.

Instructional Requirements

1. The sealed envelope containing the completed bid shall be marked legibly on the outside with description of the item being proposed as shown on the cover sheet of the Request for Bid.
2. The bidder shall initial each page and sign and date the last page of the bid in the packet that is representative of his offer. The person signing the Bid must have authority to bind the firm to a contract. Bids which are not signed and dated in this manner may be rejected.
3. Bids received after the deadline shall be considered void and unacceptable and will be returned to the bidder unopened. The District is not responsible for lateness or non-delivery of mail, carrier etc. The bid will be marked with the time and date of receipt. This will be considered the official time of receipt.
4. Facsimile and e-mail transmittals will not be accepted.
5. The District reserves the right to reject any and all Bids as it shall deem to be in the best interests of the District. Receipt of any bid shall under no circumstances obligate the District to accept the lowest dollar bid.
6. Bids cannot be altered or amended after submission deadline. Any alterations or erasure made before opening time must be initialed by the signer of the Bid, guaranteeing authenticity.
7. Bids may not be withdrawn or cancelled by the bidder without the permission of the District for a period of ninety (90) days following the date designated for the receipt of bids.
8. The District is exempt by law from payment of Texas Sales Tax.
9. Where applicable, delivery and freight charges (FOB Bell County Water Control & Improvement District No.1) are to be included in this bid price.
10. All Bids meeting the intent of this Request for Bid will be considered for award. Bidders taking exception to the specifications, or offering substitutions, shall state these exceptions by an attachment as part of the bid. The absence of such a list shall indicate that the bidder has not taken exceptions and shall hold the bidder responsible to perform in strict accordance with the specifications in this Request for Bid. The District reserves the right to accept any, all, or none of the

exception(s)/substitution(s) deemed to be in the best interest of the District.

11. Any interpretations, corrections or changes to this Request for Bid will be made by addenda. Sole issuing authority of addenda shall be vested in the District.

12. Bidders acknowledges receipt of the following addenda by signing below:

Addenda 1: _____

Addenda 2: _____

Addenda 3: _____

13. Bids must comply with all applicable federal, state, county, and local laws concerning these types of services.

14. The apparent silence of these specifications as to any detail or to the apparent omission of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

15. Bids will be received and publicly opened at the location, date and time stated. Bidders, their representatives, and interested persons may be present.

16. A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder must meet the following requirements:

- a. Have adequate financial resources, or the ability to obtain such resources as resources are required;
- b. Provide proof of liability insurance. The bidder must have a minimum of \$1,000,000 each for general liability (\$2,000,000 aggregate), automobile liability and workers compensation.
- c. Be able to comply with the required or proposed delivery schedule;
- d. Be otherwise qualified and eligible to receive an award.

BID FORM
Regional Compost Facility Grind

TO: The General Manager and Board of Directors of Bell County Water Control & Improvement District No. 1, Killeen, Texas, for "Brush Grinding"

The undersigned, as bidder, declares that the only person or parties interested in this Bid as principals are those named herein, that this Bid is made without collusion with any other person, firm or corporation; that he/she has carefully examined the Request for Bid, the Instructional Requirements, the Bid Form, any exhibits referred to and has carefully examined the locations, conditions, and classes of materials of the proposed work; and agrees that he/she will provide all necessary equipment and labor in a manner prescribed herein and according to the requirements of the District as therein set forth.

It is agreed that lump sum prices may be increased to cover additional work ordered by the District, but not shown on the plans and/or exhibits or required by the specifications, in accordance with the provisions of the District. Similarly, they may be decreased to cover deletion of work so ordered.

It is understood and agreed that the work is to be completed in full within **28 Calendar Days** after the date of the Notice to Proceed.

BID FORM

Regional Compost Facility Grind

Lump Sum Price for the "Regional Compost Facility Grind" as detailed in the Scope of Work.

(written amount)

Dollars _____ Cents _____

Company: _____

Signed: _____

By: _____
(Title)

Attest:

(Seal, if Bidder is Corporation)

(Mailing Address)

(City, State & Zip)

(Telephone Number)

ATTACHMENT A
PROJECT LOCATION

