

September 25, 2019

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 South 38<sup>th</sup> Street, Killeen, TX 76543, at 09:00 a.m., on the 28th day of August 2019, and the roll was called of the duly constituted officers and members of the Board.

Robert M. Jacobs	President
Don Farek	Vice President
Richard Young	Secretary
Allen Cloud	Director
Vacant	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): none, thus constituting a quorum. President Blankenship called the meeting to order at 9:00 am.

In attendance: Shirley Fleming, City of Killeen City Council; Sandra Blankenship, Kenny Wells, Jack Ralston, Cara Morris, Melissa Brown, Killeen residents; Hunter King, Killeen Daily Herald; Steve Kana, city of Killeen Staff, and Rob Robinson, Harker Hts. resident.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on August 28, 2019, Special Meeting of September 12, 2019 and August Financial Statements. Ricky Garrett, General Manager, went over the August financial report. Mr. Garrett, General Manager, stated that the financial report was within budget. A motion was made to approve the consent items by Director Cloud and seconded by Vice President Farek. All members present voted in favor of the motion.

New business: First item was to discuss and consider selecting new board member from submitted applications and administer the Oath of Office. President Jacobs stated that 19 applications were received. Vice President Farek nominated Mr. Robert R. Robinson, of Harker Heights. A vote was taken and a motion was made by Vice President Farek to appoint Mr. Robinson to fill the unexpired term of Mr. John Blankenship and seconded by Secretary Young. All members present voted in favor of the motion. Secretary Young administered the Oath of Office and Mr. Robinson joined the board for remainder of meeting.

Next item of business was to discuss and consider adopting public comment policy in accordance with Section 551.007 of the Texas Government Code regarding changes to the Texas Open Meetings Act and take the appropriate action. President Jacobs stated that the policy was presented and if there were any questions. Secretary Young asked for clarity as to the time line for speakers; was it 3 minutes per each agenda item and 3 minutes for a general concern? It was stated that the policy is written to allow speaker to have three (3) minutes for each agenda item; and three (3) minutes for a general concern per meeting. Agenda items would be discussed first and then the general concern item(s). A motion was made by Secretary Young to approve the policy as such and seconded by Vice President Farek... All members present voted in favor of the motion

The next item was to discuss and consider adopting water and wastewater rates for October 1, 2019 through September 30, 2020 and take the appropriate action. Mr. Garrett, General Manager, stated that the proposed water rate would increase from .66/1000 gallons to .67/1000 gallons for water treatment and from .89/1000 to .92/1000 gallons for wastewater treatment. The increase would generate approximately

one (1) million dollars for water and one.two (1.2) million dollars for wastewater. President stated that he would like the local newspaper to research the current water/wastewater rates state wide. A motion was made by Secretary Young to approve the new proposed rates and seconded by Vice President Farek. All members present voted in favor of the motion.

The final new item was to discuss and consider awarding a bid to J&K Utility Services, Inc. of Creedmoor, Texas to replace a broken "ELL" pump support in the south Plant influent lift station in the amount of \$46,509.00 and take the appropriate action. Mr. Garrett, General Manager stated that a number of bid requests were sent out; only two (2) were received back. District has 4 pump positions in the lift station; only 3 "ELL bows are operational. A motion was made by Director Cloud to award the bid to J&K Utility Services, Inc., in the amount of \$46,509.00 and seconded by Secretary Young. All members present voted in favor of the motion.

**Staff Reports:** Keith Baker, Deputy General Manager, gave an update on both Belton and new Stillhouse water plants. Phase one of the SHWTP transmission line is underway. Three thousand linear feet of pipe has been laid. The Plant 2 switchgear project – energizing the gear is scheduled for Monday, September 30<sup>th</sup>. Plant 2 should be back online mid- October.

SHWTP – high service pump station work is a priority. Admin building is almost completely dried in; switchgear being installed that will control all outside treatment process at high service pump station – staging area complete, now have a place for pump cans to set.

Trevor Butler, Wastewater Superintendent, informed the board that flows are down and Plant 1 has averaged 9.5mgd. Plant 3 is averaging 3.0mgd. Staff continues to work on preventative maintenance. All 4 filters are completely done. Working on the 2 chlorine basins; another aeration basin will be taken offline and drained, debris removed and put back in service. The new gear box has come in; installation will begin with new crane that was purchased.

South wastewater plant (plant 3) has influent pump station issues; the new pump base "ELL" will resolve it. Staff replaced a belt press conveyor belt.

Compost facility – both loaders are operational; sales are down; availability of product way up. Staff continues to perform preventative maintenance and make more products.

District has several staff members that are testing for their B CDL. One just passed and has several more to go.

Ricky Garrett, General Manager, informed the board that the Administration office is back to full staff. Staff hired an Accountant Intern from UMHB. The new Chemical Plant located in city of Killeen is undergoing a plan expansion in March 2020. Staff will be required to perform additional testing, contract will require amending.

Water sales are down due to May and June rains. September will make up for some of the loss. The City of Harker Heights has approached the district in obtaining capacity in the South wastewater plant with their upcoming permit renewal. All of the T.C.E.Q. permits have been received.


Request for Bids for Phase 2 of the SHWTP transmission line have gone out. Mandatory pre-bid meeting scheduled for September 26, 2019. Item will be brought back to the board in the October meeting.

Blower replacements for 38<sup>th</sup> Street wastewater plant will be brought back for the Nov-Dec meeting. The re-use water use is still on hold from the T.C.E.Q. Staff had a meeting with them on September 4<sup>th</sup>. The pond where the water is discharged is considered surface water by the water master.

Boundary update – met with County elections office, attorney, Council of government and CT COG to discuss setting up the new precincts and boundaries. Project is moving forward. A couple of the zip codes will be a bit of an issue. This item should come before the board in the October meeting or have a workshop prior to public hearings/notices.

940a.m. Vice President Farek moved for adjournment.



  
Richard Young, Secretary  
Board of Directors

