

September 30, 2020

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 S. 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 30th day of September 2020, and the roll was called of the duly constituted officers and members of the Board.

Robert M. Jacobs	President
Don Farek	Vice President
Robert Robinson	Secretary
Allen Cloud	Director
Blair Williams	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): None, thus constituting a quorum. President Jacobs called the meeting to order at 9:00 am.

Due to the COVID 19, the meeting was held remotely via the internet.

There being no public comments, President Jacobs went on to the consent items.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on August 26, 2020, Special called Meeting of August 28, 2020, and August Financial Statements. Natasha Keeney went over the August financial reports. There were no major expenses on either fund. Water plant has spent 22.6% of their total expenses; sewer spent 26.6%. A motion was made to approve the consent items by Director Williams and seconded by Director Cloud. All members present voted in favor of the motion.

New Business Items: The first new item was to discuss and consider an order declaring cancellation of the 2020 election for board of directors for precinct K-1, K-3, D-4, D-5, D-6, D-7, declaring the unopposed candidates of K-1, K-3, D-4, D-5, D-6, and D-7 elected and takes appropriate action. Vice President Farek made a motion to declare cancellation of the 2020 election for board of directors for each precinct and motion was seconded by Director Williams... All members present voted in favor of the motion.

The next item was to discuss and consider adopting water and wastewater rates for October 1, 2020 through September 30, 2021, and take the appropriate action. Vice President Farek made a motion to approve the rates as provided previously to our member cities and the motion was seconded by Director Williams. The water rate will be .72/1000 gallons, sewer rate will be .94/1000 gallons treated. All members present voted in favor of the motion.

The next item was to discuss and consider awarding a bid to Arrow Rolloffs for Regional Compost brush grinding, in the amount of \$33,830.00 and take the appropriate action. Mr. Richard Garrett, General Manager recommended the approval based on contractors low bid. A motion was made by Director Cloud to award the bid to Arrow Rolloffs, in the amount of \$33,830.00 and motion was seconded by Vice President Farek. All members present voted in favor of the motion.

Staff Reports: Keith Baker, Deputy General Manager, gave an update on water operations. Lake Belton is at full capacity. Lake Stillhouse is 3.19 feet above capacity. Belton plant is going to clean out 3 filter

basins; a refurbished pump was installed at plant 1. Staff continues to work on budget items and preventative maintenance.

New Stillhouse Treatment Plant construction is nearly complete. October is a critical month. Start ups and testing will take place the entire month. Plant passed the leak test on main structure. High Service and Back wash pumps testing to start. The electrical duct bank to the raw water station is ongoing. The last test will be done on the transmission line today.

Trevor, Wastewater Superintendent, gave an update on Wastewater Operations. Plant 1 is averaging 9mgd; Plant 3 is averaging 3-4 mgd.

Two of the Plant 1 aeration basins have broken diffusers. Each will be taken down independently to have diffusers replaced and maintenance performed. The new Vacuum trailer arrived and has been used on several projects. Thanked the board for the purchase.

The blower project is ongoing, contractor completed behind the scenes work; waiting on material to be delivered to perform onsite work.

The 42" gravity interceptor project has started. The 1st joint replacement has been completed. Contractor has 2 – 18" mobil pumps on site for bypassing.

Not much going on at Plant 3. Staff continues to keep up with maintenance of equipment.

Compost facility – screener has been put back in service. There is lots of product to be screened now.

Ricky, General Manager, informed the board that he and Allen Woelke, CDM Smith Engineering, had meetings with all our member cities to discuss future water use. City of Harker Heights wants to participate in our south wastewater plant (Plant3). Both permits are up for renewal in 2024. The plant will be at 75% capacity by then and an expansion will be required. The City of Harker Hts. has a lift station right next to the plant. They would want to have a line added to tie into the plant from that location. The city would most likely incur "bond indebtedness" for their participation at that time. The approved Bed and Banks permit should be expected by the end of October from the T.C.E.Q.

Filter media replacement and large valve replacement items will be brought forward at the next meeting.

Staff received a letter from the Corps of Engineer on the Belton land lease. The district's attorney is reviewing it at this time. It looks as though the revised annual lease will be approximately \$28,300.00. It is not known if there will be an escalator stipulation in new lease. The current annual cost is \$20,650.00.

At 9:45am, board went into executive session to discuss the General Managers performance review.

At 10:03am, board reconvened back into open session. After a brief discussion with Mr. Garrett, a motion was made by Director Cloud to increase Mr. Garrett's salary by 5.0% effective immediately. The motion was seconded by Vice President Farek. All members present voted in favor of the motion.

Items from the Board: None

10:20a.m. Vice President Farek moved for adjournment.



Robert R Robinson, III, Secretary
Board of Directors