

April 26, 2017

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the District located at 201 South 38<sup>th</sup> Street, Killeen, TX 76543, at 09:30 a.m., on the 26th day of April 2017, and the roll was called of the duly constituted officers and members of the Board.

John Blankenship	President
Don Farek	Vice President
Robert M. Jacobs	Secretary
J Michael Miller	Director
Allen Cloud	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): none, thus constituting a quorum. President Blankenship called the meeting to order at 9:32 am.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on March 22, 2017, February Financial Statements and 1<sup>st</sup> quarter Investment Report. Mr. Garrett, General Manager, stated that an error was found in the minutes referencing the cost of the annual audit being \$27,000.00 and should be \$37,000.00. A motion was made by Vice President Farek to approve the minutes with the correction and seconded by Director Cloud. Pam Oakes, Accountant, went over the financial report. Mr. Garrett, General Manager went over the quarterly Investment Report. The remaining funds on deposit in Regions Bank will mature by September 2017. District will need to find another investment option for the funds. Maturing investments are being transferred to TexPool due to higher rate of interest. A motion was made by Secretary Jacobs to approve the consent items, and seconded by Director Cloud. All members present voted in favor of the motion.

The next item of business was new business: Discuss and consider adopting a Resolution approving the 2017-2018 budgets and take the appropriate action. A motion was made by Vice President Farek to approve the 2017-2018 budgets that were reviewed at the Budget Workshop just held this morning and seconded by Secretary Jacobs. All members present voted in favor of the motion.

The next item was to discuss and consider approval of change order number 7 for the South Plant Improvement Project in the amount of \$11,671.97 and take the appropriate action. Mr. Garrett, General Manager, informed the board that the main items on the change order was the communication wiring to fiber optic rather than Ethernet and coring multiple locations on the SBR basins to avoid having alum distribution lines as a trip hazard across walkways. A motion was made by Secretary Jacobs to approve Change Order number 7 in the amount of \$11,671.97 and seconded by Director Miller. All members present voted in favor of the motion.

Staff Reports: Keith Baker, Water Plant Superintendent, informed the board that for the plant lost power at the surge tanks due to the heavy rains. The vaults flooded and caused the actuators to trip. All vaults had to be pumped out; lost 2 actuators. The electrical work at plant 2 is ongoing; plant 1 was switched over to temporary power last week. The baffle wall project is to

be completed by the end of this week. The rapid mix project is underway. Hope to have plant 2 back on line mid-May. Management hired a company to check all main transmission lines for leaks, breaks, etc. All lines will be checked, 24"; 18"; 36". A small problem was found on the 48" line; a butterfly operator appeared to be installed backwards. Once the inspection is completed, the district will have a location map of where all our lines and valves, etc. are located.

Ricky Garrett, General Manager, stated to the board that WCID 1 is fortunate to have the staff that we have. Everyone is working on becoming much more efficient in the daily operations. Pam and Joann have been working on a software change out the past 6 weeks. The wellness program continues to be well received. The cross-training program approved by the board previously has not received any other traction and will be brought back before the board within the next couple of months. The South Plant project; the contractor requested a large percentage of their retainage and the Engineer Group denied it. This is an ongoing digester issue. One of the piers located a water stream; bottom of digester has cracks and water is seeping in. It cannot be put in service. The engineer and contractor need to come up with a solution. The district is not to pay for any of this. On March 6<sup>th</sup>, staff met with the Corps of Engineer and presented them with a requested model of the outfall; it was reviewed and staff was to have an answer to move forward. Nothing has been approved and the BRA was asked to contact the Colonel at the Ft Worth office of the Corps to get the project moving forward.

Items from the Board: Vice President Farek inquired about the meeting that Mr. Garrett had with the new Killeen City Manager, Mr. Olson and other city staff. Mr. Garrett informed them that a tour of the South Wastewater Plant was conducted and a short question/answer period took place.

At 10:12am, the board went into executive session to discuss the annual evaluation of the General Manager.

At 10:50am, the board reconvened back in open session. A motion was made to approve a salary increase to \$138,000.00 and increase annual vacation hours to 120 hours each year by Vice President Farek and seconded by Director Cloud. All members present voted in favor of the motion.

At 10:55am, President Blankenship moved for adjournment.



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Robert M. Jacobs, Secretary  
Board of Directors