

January 25, 2017

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the District located at 201 South 38<sup>th</sup> Street, Killeen, TX 76543, at 09:00 a.m., on the 25th day of January 2017, and the roll was called of the duly constituted officers and members of the Board.

John Blankenship	President
Don Farek	Vice President
Robert M. Jacobs	Secretary
J Michael Miller	Director
Allen Cloud	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): none, thus constituting a quorum. President Blankenship called the meeting to order at 9:04 am.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on December 21, 2016, December Financial Statements, and 2016 4<sup>th</sup> quarter Investment Report. Pam Oakes, Accountant, went over the financial report. Ricky Garrett, General Manager went over the Investment Report. A motion was made by Secretary Jacobs to approve the consent items, and seconded by Vice President Farek. All members present voted in favor of the motion.

The next item of business was new business: Discuss and consider awarding a bid for concrete paving at the District's Wastewater Facilities and take the appropriate action. Ricky Garrett, General Manager, stated that there is \$60,000.00 in the budget. Three bids were received. Concrete paving is for heavy traffic areas by the maintenance building; headworks and pouring a pad for a small chlorinator at plant 1 and building a fuel containment system at plant 3. The concrete will be 8" thick and 5" rebar will be used. A motion was made by Vice President Farek to award the bid to Saunders Commercial Construction for the amount of \$44,000.00 and seconded by Director Miller. All members present voted in favor of the motion.

The next item was to discuss and consider awarding a bid for the replacement of the baffle walls at the Water Treatment Plant, Plant 2 and take the appropriate action. Ricky Garrett, General Manager, informed the board that the original walls are made out of redwood and are deteriorating. They are over 50 years old. There is \$400,000.00 in this year's budget. A motion was made by Secretary Jacobs to award the bid to Prime Construction for the amount of \$248,000.00 and seconded by Director Cloud. All members present voted in favor of the motion.

The last item was to discuss and consider approval of change order number 6 of the South Plant Improvement Project in the amount of \$19,532.00 and take the appropriate action. Mr. Garrett, General Manager, went over the change order indicating that moving the grease trap structure to avoid fiber optic duct bank of and construction of digester vault were the biggest cost. A motion was made by Secretary Jacobs to approve the change order #6 and seconded by Vice President Farek. All members present voted in favor of the motion.

Staff Reports: Wayne Lovett, Safety-Compliance Officer informed the board that Plant 1 treated 14 mgd and the rain event caused 4 violations for the month. There was high ammonia; E-Coli and TSS. Working with the state to reduce the number of tests required for Plant 3 bio-monitoring tests. Staff will hold a wastewater collections class in March 2017. February 9, 2017, Texas A&M will tour the facilities. All plants are passing required tests.

Keith Baker, Water Plant Superintendent, informed the board that plant 4 is the only plant in operation at this time. All others are undergoing preventative maintenance. Annual oil and greasing is completed; lagoon cleanout is still underway. The electrical work for plant 1 is a priority. Currently waiting on Fort Hood to ok use of their reserve funds. Plant 2 baffle wall replacement is critical. It takes 48 hours for the concrete walls to cure. The Cla-valve @ terminal control project is slated to start March 1, 2017. South Plant upgrade project is approximately 80% complete. Tests were performed on 2 or the 5 blowers. Both are working well. The fine screens are in operation. Mr. Baker recommended a new valve truck be put in next years' budget. Staff continues to work on isolating valve locations. Zebra mussels continue to be an issue.

Ricky Garrett, General Manager, informed the board that one of the new fine screens at Plant 3 already saw large amounts of grease. Pricing for another dive and clean out of the intake structure will be brought before the board for the zebra mussel situation. He went over some highlights of projects from 2016 in a power point presentation. The Plant 3 security concerns have been addressed; security company patrols on weekends and an encounter recently occurred. Suspect was too quick and got away. Installing fiber optic security cable around the parameter of the plant would cost \$110,000.00. Will place crack seal paving for both Plant 1 &3 in upcoming budget (2017). Since the ice pigging failed, another option is being looked at to clean the lines at the WTP. Intake structure gates will be copper coated. Zebra Mussels do not stick to copper.

Enterprise maintenance software setup is still on going. The small retail customer issue is ongoing. Staff is looking to perform 2 additional projects from the special reserve funds this upcoming year. Replace 1 blower at Wastewater Plant 1 and address the aging electrical at the Water Plant. Stillhouse Water Plant progress is still being held up by the corps of Engineer. Wildlife habitation along the pipeline is a concern. Once the regulatory division signs off, then operations division will give their ok to move forward. The Brazos River Authority stated that they will assist if needed.

Items from the Board: President Blankenship stated that political assistance will be requested if the Corps of Engineer does not get off dead center for the new water plant.

At 10:20 President Blankenship moved for adjournment.



Robert M. Jacobs, Secretary  
Board of Directors