

March 22, 2017

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the District located at 201 South 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 22nd day of March 2017, and the roll was called of the duly constituted officers and members of the Board.

John Blankenship	President
Don Farek	Vice President
Robert M. Jacobs	Secretary
J Michael Miller	Director
Allen Cloud	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): none, thus constituting a quorum. President Blankenship called the meeting to order at 9:02 am.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on February 22, 2017, and February Financial Statements. Pam Oakes, Accountant, went over the financial report. A motion was made by Secretary Jacobs to approve the consent items, and seconded by Vice President Farek. All members present voted in favor of the motion.

The next item of business was new business: Discuss and consider appointing Auditors for 2016-2017 audit year, for an amount of \$37,000.00 and take the appropriate action. Mr. Ricky Garrett, General Manager, stated that Lott Vernon and Company has been our auditors for the past several years and has done the district a good job. A motion was made by Director Cloud to approve Lott Vernon and Company as the auditors for 2016-2017 and seconded by Director Miller. All members present voted in favor of the motion.

The next item was to discuss and consider amending the 2016-2017 budgets and take the appropriate action. Ricky Garrett, General Manager, went over the line items that will be amended on both the water and wastewater budgets. Electrical costs from both budgets will cover the amended line items. The water budget items are postage; office supplies; and equipment rental. The wastewater budget line items are chemicals; office supplies; potable water; and equipment rental. The bottom line will not change. A motion was made by Vice President Farek approve the amended budget for 2016-2017 and seconded by Secretary Jacobs. All members present voted in favor of the motion.

Staff Reports: Wayne Lovett, Safety-Compliance Officer informed the board that Plant 1 treated 14.1 mgd and plant 3 treated 2.4 mgd. He is working with the chief plant operators to hand over all testing and reporting required for each plant to the respective regulatory agencies. The DMQRA reports will be taken over by April. There was a wastewater collections class early March and there were 9 attendees. April received a letter from TCEQ informing her that she is now certified to teach Lab classes at any time.

Keith Baker, Water Plant Superintendent, informed the board that for the month of March, an average of 24.8mgd was treated. The first concrete wall should be poured this Friday on the baffle wall project. Plant 2 actuator project and plant 1 electrical switchgear projects are underway. The 30" Cla valve project at terminal control building is set to begin mid-April. US Underwater Service project finished up yesterday. There are 2" of zebra mussel around the circumference of the intake opening. The top 2 intake gates were cleaned; both of them also had zebra mussels on them. A company, called Water Kleen, will give a proposal to look at the 24" water header for cleaning it. Zebra mussels are being seen in shallow and deeper areas of the lake. April 4, 2017 is scheduled for substantial completion date for the south wastewater plant upgrades. Director Miller inquired about using copper lined pipes to assist with the zebra mussel issue. Mr. Garrett stated that copper alloy pipes will be used at the new Stillhouse Water Plant and that staff is working on getting quotes to copper coat the trash racks at the Belton Plant.

Ricky Garrett, General Manager, stated to the board that WCID 1 is fortunate to have the staff that we have. Everyone is working on becoming much more efficient in the daily operations. The Wellness Program is going very well. The Texas Fish and Wildlife Department was contacted to obtain an update for the fish kill that occurred several years ago. It is still under review and we should receive a report very soon. There are 3 small retail customers outstanding to be in state compliance with one meter per property. Once the new years' budget is completed, Mr. Garrett, will get with Bell County to confirm process for December 2017 posting for May 2018 election date for open board positions. On March 7th, Mr. Garrett attended a council meeting with the City of Harker Heights and gave an update on the new Stillhouse Water Plant. On April 4th, he will attend a workshop at the City of Harker Heights on fluoride being added to the transmission line. Any member city can add fluoride to their lines from their take point. On April 3rd, the Killeen City Manager and Mr. Baldwin, from the City of Killeen, will meet with Mr. Garrett to tour the South Wastewater Plant and discuss water rights and Chisholm Trail/Georgetown status. All major components for the upgrade to South Wastewater plant are complete. The new headworks at both Plant 1 and 3 are working as they were designed. The 1st thickener is working great; the 2nd one to be put in service soon. The belt presses are working better since staff received training on how to rebuild; replace parts from press company rep. Intake structure maintenance will be put in next year's water budget due to the ongoing zebra mussel issues; approximately \$150 thousand dollars.

Items from the Board: President Blankenship stated that after the completion of Plant 3 upgrades, staff will need to have the plant recertified for total daily treatment capacity. General Manager's evaluation will be added to April agenda.

At 10:02 President Blankenship moved for adjournment.



A handwritten signature in blue ink, appearing to read "Robert M. Jacobs", is written over a horizontal line.

Robert M. Jacobs, Secretary
Board of Directors