

November 15, 2017

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the district located at 201 South 38th Street, Killeen, TX 76543, at 09:00 a.m., on the 15th day of November 2017, and the roll was called of the duly constituted officers and members of the Board.

John Blankenship	President
Don Farek	Vice President
Robert M. Jacobs	Secretary
J Michael Miller	Director
Allen Cloud	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): none, thus constituting a quorum. President Blankenship called the meeting to order at 9:02 am.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on October 25, 2017, Special called meeting of October 27, 2017, Special called meeting of November 3, 2017 and October Financial Statements. Pam Oakes, Accountant, went over the financial report. It was noted that the wastewater treatment is down over 602 million gallons from last year. President Blankenship asked if the budget would be ok. General Manager, Ricky Garrett said it would be ok since a number of the capital project will not be completed this budget year. A motion was made by Vice President Farek to approve the consent items as stated, and seconded by Director Cloud. All members present voted in favor of the motion.

The next item of business was new business: Discuss and consider approval for the transfer of .75mgd Stillhouse capacity from Bell County WCID No. 3 to the City of Harker Heights, Texas in the Stillhouse Water Treatment Plant and take the appropriate action. Mr. Ricky Garrett, General Manager, informed the board that impact only applies to WCID #3 and the City of Harker Heights. WCID #3 retains .25mgd from the new plant. The City of Harker Heights debt increases to \$9,507,500.00 and WCID No. 3 debt decreases to \$862,500.00. A motion was made by Director Cloud to approve the transfer and seconded by Vice President Farek contingent upon approval by City of Harker Heights and WCID No. 3. All members present voted in favor of the motion.

The next item was to discuss and consider approval of records management program for Bell County WCID No. 1, and designate the General Manager as Records Management Officer and take the appropriate action. Mr. Ricky Garrett, General Manager informed the board that the district was out of compliance with the State of Texas Archives Division. A motion was made by Secretary Jacobs to get the district in compliance and designate the General Manager as the Records Management Officer and seconded by Director Miller. All members present voted in favor of the motion.

Staff Reports: Keith Baker, Water Plant Superintendent, informed the board that a maintenance employee was bitten by a coral snake. He is ok. Normal procedures were followed. Flows are down. Averaging 30.2mgd and the maximum was 35.8 for this month. The lake level is down

just over 2 foot. Staff continues with preventative maintenance throughout the plants. Plant 2 and 4 rapid mixers are scheduled for installation. One of the raw water pumps will be pulled to check the amount of zebra mussels. Staff is working on scheduling Underwater Services to come back out and look at the intake structure again for zebra mussels. Pot holing is being done to change out the valves on the 24" and 18" main transmission line. No change on Terminal Control Building project.

Stillhouse Water Treatment Plant project is ongoing. The clear well dirt work is almost completed; lagoon liner being installed; pads poured for various buildings on site.

South wastewater plant #3 – coring holes are being bored.

Ricky Garrett, General Manager, stated that the cross training program is ongoing. The wellness program keeps improving; 17 out of 39 employees have reached the silver status. Ricky and Bruce met with Louis Herring, T.C.E.Q., Aqua Nereda and Hartwell on re-rating the south wastewater plant 3 on November 8, 2017. Once district gets the discharge parameters within state requirements and send information in to the T.C.E.Q., Mr. Herring will approve the re-rate permit. The plant has 4 basins and each is rated for 1.5mgd.

Zebra Mussels are now in Lake Georgetown and Lake Livingston.

The Clear Water Underground Water Conservation District has a symposium going on today and tomorrow. General Manager, Ricky Garrett and Director Cloud will attend a dinner Thursday evening.

The construction for the new Stillhouse Water Plant transmission main is still 18 months out. March 2020 is the substantial completion date.

Items from the Board: Discuss and consider the December 2017 board meeting. After a brief discussion, a motion was made by Director Miller not to have a December meeting and seconded by Secretary Jacobs. All members present voted in favor of the motion.

10:25am, President Blankenship moved for adjournment.



Robert M. Jacobs, Secretary
Board of Directors