

September 27, 2017

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, at the office of the District's Water Treatment Plant located at 5200 Waterworks Road, Belton, TX 76513, at 09:00 a.m., on the 27th day of September 2017, and the roll was called of the duly constituted officers and members of the Board.

John Blankenship	President
Don Farek	Vice President
Robert M. Jacobs	Secretary
J Michael Miller	Director
Allen Cloud	Director
Richard Garrett	General Manager

With all said members present except the following absentee(s): Don Farek, thus constituting a quorum. President Blankenship called the meeting to order at 9:00 am.

The first item of business was the consent items, which included minutes of the regular Board Meeting, held on August 23, 2017, and August Financial Statements. Pam Oakes, Accountant, went over the financial report. A motion was made by Director Miller to approve the consent items, and seconded by Director Cloud. All members present voted in favor of the motion.

The next item of business was new business: Discuss and consider adopting water and wastewater rates for October 1, 2017 through September 30, 2018 and take the appropriate action. Mr. Ricky Garrett, General Manager, informed the board that the water rate would increase 1 cent, from .64/1000 gallons to .65¢. The wastewater rate would remain the same at .85/1000 gallons. After a brief discussion, a motion was made to approve the water rate to .65/1000 gallons and the wastewater rate at .85/1000 gallons by Secretary Jacobs and seconded by Director Cloud. All members present voted in favor of the motion.

The next item was to discuss and consider awarding a bid for a new valve machine for the water treatment plant and take the appropriate action. Mr. Ricky Garret, General Manager explained to the board what the valve machine does. It turns the valve on/off and will be used for maintenance and/or replacement of valves. The current machine is way out of date and is no longer efficient. A motion was made by Secretary Jacobs to award the bid to HURCO in the amount of \$60,398.00 for a new valve machine and seconded by and seconded by Director Miller. All members present voted in favor of the motion.

At 09:12am, Mr. Don Farek joined the meeting.

The last new item was to discuss and consider change order No. 1 to the contract for the 10MGD Stillhouse Water Plant Expansion and take the appropriate action. Mr. Ricky Garrett, General Manager informed the board that the change order No. 1 would decrease the project cost by \$2,005,766.00. After discussing the items being removed, a motion was made by Director Cloud and seconded by Vice President Farek to approve the change order No. 1. All members present voted in favor of the motion.

Staff Reports: Keith Baker, Water Plant Superintendent, informed the board that for the month of September, staff treated 46.6 mgd max and averaged 39.6mgd. Same time last year the max was 43.8mgd and the average was 37mgd. The board will tour the plant 1 switchgear project; plant 2 actuator project; and the baffle wall project at the conclusion of the board meeting. The next big project will be to replace all turbidity meters. The contractor for the new Still house Water Treatment Plant is moving dirt; milling the lagoon; building the lagoon berm and excavating the mechanical and electrical pads. The dirt being moved throughout the plant site can be reused. The project is scheduled to be completed within 30 months.

Ricky Garrett, General Manager, presented a power point discussing employee benefits, cross training options, water contaminants; Stillhouse WTP participation and zebra mussels.

The general consensus of the board is to include the cross training program as presented in the employee manual and being the updated manual back to the board for approval. Current Stillhouse participation is as follows: City of Killeen, 10mgd; City of Copperas Cove, 2.5mgd; City of Harker Hts., 2.0mgd; WCID #3, 1mgd; 439WSC, 1.5mgd. City of Harker Hts. is negotiating with WCID #3 to take on .75mgd to relieve them of their debt.

City of Killeen Staff and new council member will tour the 38th Street wastewater plant tomorrow. A residential customer filed a complaint with the PUC. T.C.E.Q. meeting on the re-rating of the South Wastewater Plant has been put on hold due to hurricane Harvey. Staff was approached by a double certified water operator from Puerto Rico to come work for the district. The engineers and contractor are working on a document for the digester repairs. Once contractor receives the document, they have 60 days to complete the repairs.

Items from the Board: Secretary Jacobs asked what the districts position is for repairs if a natural disaster should happen. (Due to the current hurricanes) We are on the high priority list for repairs.

10:12am, President Blankenship moved for adjournment.



Robert M. Jacobs, Secretary
Board of Directors