

June 28, 2023

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, in the Conference Room, 5200 Waterworks Road, Belton, Texas 76513, at 04:30 p.m., on the 28th day of June 2023, and the roll was called of the duly constituted officers and members of the Board.

Robert R Robinson	President	Richard Grandy	Director
Kenny Wells	Vice President	Dale Treadway	Director
Sandra Blankenship	Secretary	Brian Dosa	Fort Cavazos Representative
Ricky Wilson	Director	Ricky Garrett	General Manager
Dr. Joyce Bateman Jones	Director		

Public attendees were Allen Woelke, CDM Smith; Patricia Ferguson, Patricia Ferguson & Associates, LLC.

With all said members present except the following absentee(s): Richard Grandy, thus constituting a quorum.

There being no public comment, Vice President Wells called the meeting to order at 04:30pm. President Robinson arrived at 4:45pm.

The first item of business was the consent items, which included the minutes of the regular Board Meeting, held on May 24, 2023, and May Financial Statements. A motion was made by Director Treadway to approve the minutes of the May 24, 2023 meeting and seconded by Secretary Blakenship. All members present approved the motion unanimously.

The next item was to discuss and consider approval of financial statements for May 2023. Natasha Keeney went over both the water and wastewater financial statements. May was the first month of the new budget year and there were no major expenses. A motion was made by Director Treadway to approve May 2023 financial statements and seconded by Director Jones. All members present approved the motion unanimously.

New Business Items: The first new item was to discuss and consider a resolution confirming continuance of the district's Investment Policy and take appropriate action. Mr. Garrett, General Manager, stated no changes were made and recommended approval as is. There is a question about the broker dealers and the provision in the law that if a certain amount of their holdings are directly affiliated with enemies of the state or enemies of Israel, then they are not authorized. Mr. Garrett stated it is being researched and still recommended to approve as is. If there are any amendments, it will be brought back to the board. Director Treadway mentioned HB2558 from the last legislative session. A motion was made by Secretary Blakenship to approve the adoption of the investment policy and seconded by Director Wilson. All members present approved the motion unanimously.

The next item was to discuss and consider approval of Harker Heights request to temporarily divert sewer from their Trimmier lift station to the South Wastewater Treatment Plant influent lift station and take appropriate action. Harker Heights utilizes two 1.5 mgd treatment trains to treat wastewater. Tension rods on the sludge mechanism in the clarifier in one of the trains is needing repairs. The plant will not be sufficient to handle flows with one train. A temporary solution will be a bypass pump at the Trimmier lift station on our South Wastewater plant property. A permanent solution has been discussed but this is an emergency situation while repairs are being done and the District's sewer contracts are being amended. Secretary Blakenship inquired about a timeline. Mr. Garrett said it is still temporary. Harker Heights will be metering and paying O&M and expense for the bypass pump. A motion was made by Secretary Blakenship to approve Harker Heights request and seconded by Director Treadway. All members present approved the motion unanimously.

The final new business item was to discuss and consider authorizing the General Manager to enter into a purchase and support agreement with Brightly Software, Cary, North Carolina, in the amount of \$16,045.86 for computerized maintenance management software services and take the appropriate action. Mr. Garrett, General Manager, stated the District was using EPAC but it was not user friendly and was then upgraded to MPulse but the data migration became corrupt and unmanageable. The contract for MPulse was not renewed in February and the staff began searching for another CMMS. Brightly Software's reviews have been extremely good and their reference from Washoe County checked out. Funds were budgeted and available for this purchase. A motion was made by President Robinson to authorize the General Manager to enter into the purchase agreement with Brightly Software and seconded by Director Treadway. All members present approved the motion unanimously.

Staff Reports: Trevor Butler, Wastewater Superintendent, informed the board that the flows were down. Plant 1 is averaging 10.5 mgd.

One filter was down but it was repaired and all 4 are in operation.

The blower issues the plant was having was linked to a battery backup to the PLC. The issue has been resolved since the bypass was done and Sulzer is looking into another battery backup.

Plant 3 is averaging 2.5 mgd.

Still operating in 3 basin mode with one basin being 90% complete with the diffuser change out.

Power Quality Engineers cleaned and tested five generators at the facility. One automatic transfer switch and one LCD screen was recommended to be replaced.

Reminder that flushable wipes are not good for our screeners. A callout was done at 2am for rags clogging the screener and had to manually be cleaned.

Compost facility is selling all product quickly including bags. Since January, 3700 bags have been sold. The new screener's electrical issues were from a short in a broken cable.

Keith Baker, Operations Manager, gave an update on both lake levels; Lake Belton down 13.3 feet and Lake Stillhouse down 13.8 feet. Belton plant treatment is averaging 38 mgd; a minimum of 23 mgd; and max is 49 mgd.

PM was performed on rapid mixers and cleaned out flocc basins with the help of the Wastewater staff and the vac truck.

Mag flow meter was installed on Plant 4 and calibration went well.

Raw water pump station pump will be pulled on July 7th and checked for vibration issues.

Stillhouse Plant is averaging 2.6 mgd.

High Service pump #2 was installed and will run for 30 days.

Belton Water Line project is almost completed and mag flow meter controls are need to be checked.

Belton Pump Station project is waiting on the variable frequency drives to arrive which has been extended for additional 2 weeks leading into August.

Pad for the buildings for the Backup Generation project is about 60-70% complete. Gas line project will mobilize on July 17th.

Mr. Garrett, General Manager, gave an update on the drought. Lake Belton may enter into Stage 2 late July or August unless we receive rain. Brazos River Authority will require a usage cut by 10%.

Received notice of additional ancillary ERCOT fee from GEXA.

Next meeting will be July 26, 2023.

Meeting was adjourned at 5:16 p.m. by Vice President Wells.




Sandra Blankenship, Secretary
Board of Directors