

April 29, 2026

The Board of Directors of Bell County Water Control and Improvement District No. 1 of Bell County, Texas met in Regular Session, open to the public, in the Conference Room, 201 South 38th Street, Killeen, Texas 76543, at 09:00 a.m., on the 29th day of April 2026, and the roll was called of the duly constituted officers and members of the Board.

Robert R Robinson	President	Richard Grandy	Director
Kenny Wells	Vice President	Fred Welch	Director
Sandra Blankenship	Secretary	Brian Dosa	Fort Hood Representative
Ricky Wilson	Director	Trevor Butler	General Manager
Dr. Joyce Bateman Jones	Director		

Public attendees were Dale Treadway, City of Copperas Cove; and Ricky Garrett, CTWA.

With all said members present except the following absentee(s): Fred Welch and Dr. Joyce Bateman Jones, thus constituting a quorum.

President Robinson called the meeting to order at 09:00 am. There were no public comments.

The first item of business was the consent items, which included the minutes of the regular Board Meeting held on March 25, 2026; the minutes of the Special Called Meeting held on April 15, 2026; the minutes of the Budget Workshop held on April 15, 2026; approval of March 2026 Financial Statements; and approval of the 1st Quarter Investment Report. A motion was made by Secretary Blankenship to approve the minutes of the meetings on March 25, 2026, April 15, 2026 and workshop minutes of April 15, 2026 as presented and seconded by Vice President Wells. All members present approved the motion unanimously.

The next consent item was to discuss and consider approval of financial statements for March 2026. Natasha Keeney, Office Manager, presented the financial statements for both water and wastewater for the month of March 2026. Water expenditures are at 74% of the total budget, and wastewater expenditures are at 79% of the total budget. A motion was made by Secretary Blankenship to approve March financial statements and seconded by Director Wilson. All members present approved the motion unanimously.

The final consent item was to discuss and consider approval of the 1st Quarter Investment Reports for 2026. Mr. Trevor Butler, General Manager, stated that on the water side, \$467,000 from the 2025A Bonds was used for Fort Hood coverage related to Belton Water Plant upgrades, and \$2.6 million from the 2024 Bonds was spent on additional plant improvements. Interest rates remain steady. On the wastewater side, plant upgrade engineering was funded through Special O&M. A motion was made by Secretary Blankenship to approve the 1st Quarter Investment Reports as corrected and seconded by Vice President Wells. All members present approved the motion unanimously.

Executive Session: At 9:10 am, the Board entered executive session to discuss personnel matters related to the General Manager. A motion was made by Secretary Blankenship to convene in executive session and seconded by Vice President Wells. All members present approved the motion unanimously.

At 9:18 a.m., the Board reconvened in open session. A motion was made by Secretary Blankenship to approve an annual salary of \$175,000 for the General Manager, along with a monthly car allowance of \$325, and seconded by Director Wilson. All members present approved the motion unanimously.

New Business Items: The first item of business was to discuss and consider compensation for General Manager Trevor Butler, hired April 15, 2026, in recognition of additional duties and responsibilities for operational and administrative management of the District. A motion was made by Secretary Blankenship to approve compensation for General Manager Trevor Butler consisting of an annual salary of \$175,000 and a monthly car allowance of \$325 and seconded by Director Grandy. All members present approved the motion unanimously.

The next item of business was to discuss and consider Resolution No. 042926A authorizing the General Manager, Trevor Butler, to sign necessary documents to conduct and administer the day-to-day operations of the District and take the appropriate action. The resolution formalizes the authority of the General Manager to manage routine

operational, administrative, and contractual matters on behalf of the District, ensuring efficient and timely handling of District business in accordance with Board policies and directives. A motion was made by Secretary Blankenship to approve Resolution No. 042926A as presented and seconded by Director Grandy. All members present approved the motion unanimously.

The next item of business was to discuss and consider Resolution No. 042926B authorizing the General Manager, Trevor Butler, to execute the various functions of the financial management of the District, including signing checks, certificates of deposit, withdrawals, and similar financial instruments in order to conduct the financial business of the District and take the appropriate action. It was noted that, now that Trevor Butler has been hired as General Manager, it is necessary to update and formalize his authority accordingly. Mr. Butler will be responsible for overseeing and executing the daily operations of the District, including financial management and oversight. This includes authorization to sign checks in amounts up to \$2,500 and to co-sign checks exceeding \$2,500, in order to conduct the ongoing business of the District efficiently and in accordance with Board policies. A motion was made by Secretary Blankenship to approve Resolution No. 042926B as presented and seconded by Director Wilson. All members present approved the motion unanimously.

The next item of business was to discuss and consider approval of the 2026-2027 annual Water/Wastewater Budgets and take the appropriate action. Mr. Butler stated that the proposed budget was previously reviewed during the April 15, 2026 Budget Workshop in accordance with Chapter 49 of the Texas Water Code and Local Government Code Section 201. The proposed budget maintains the water rate at \$0.86 per 1,000 gallons and increases the wastewater rate from \$1.16 to \$1.17 per 1,000 gallons, while funding full staffing, employee compensation adjustments, chemical cost increases, and various capital improvement projects for both water and wastewater operations. A motion was made by Secretary Blankenship to approve the 2026-2027 annual Water/Wastewater Budgets and seconded by Vice President Wells. All members present approved the motion unanimously.

The next item of business was discussion and action for the ratification of Purchase Order 9439 issued to Chapman Marine Incorporated, Austin, Texas, in the amount of \$53,520 for removal of chemical tubing associated with the Belton Lake intake cleaning project. Mr. Butler stated that during the bi-annual intake cleaning, divers discovered damaged 1-inch poly tubing near the pump caissons that required immediate removal to allow complete tunnel cleaning and prevent the tubing from being drawn into the raw water pumps; due to the urgent nature of the situation, the additional work was authorized under emergency authority. A motion was made by Secretary Blankenship to ratify Purchase Order 9439 issued to Chapman Marine Incorporated, Austin, Texas, in the amount of \$53,520 for removal of chemical tubing associated with the Belton Lake intake cleaning project and seconded by Director Grandy. All members present approved the motion unanimously.

The final item of business was to discuss and consider authorizing the General Manager to negotiate a contract for the emergency repair of the 36" water line erosion from Nolan Creek and take the appropriate action. Mr. Butler explained that the 36-inch waterline, installed in 2008–2009, runs along Nolan Creek from Twin Creek Drive to under the W.S. Young Bridge. It was reported that erosion has reduced the embankment to within approximately four feet of the pipeline, where originally there had been approximately 40 feet of separation. Staff has been in communication with the Fort Worth office of the U.S. Army Corps of Engineers and multiple contractors, and due to forecasted conditions, it is anticipated that the line may become exposed before year end. If exposed, particularly at a joint, the line could fail due to lack of soil support, resulting in a direct discharge into Nolan Creek. It is recommended to negotiate a contract for emergency repairs with funding available in the Water Special O&M Fund, not to exceed \$200,000. A motion was made by Secretary Blankenship to authorize the General Manager to negotiate a contract for the emergency repair of the 36" water line erosion from Nolan Creek and seconded by Director Grandy. All members present approved the motion unanimously.

Staff Reports: Keith Baker, Capital Projects Manager, provided an update on ongoing projects.

Regarding the 38th Street Wastewater Treatment Plant rehabilitation project, he reported that the digester splitter box work is underway, with remaining grout work on Filter 4 influent and effluent piping and drain piping in progress. The duct bank has been installed and encased, and flowable fill concrete has been placed for the base of the new blower building. He also reported that the RAS and splitter box coatings have been applied and tested, and overall project work is progressing smoothly.

Progress continues on the Belton Water Treatment Plant expansion project. The work on Plant 2 sludge collectors is underway, with the first inspection completed the previous Thursday and Friday. Two midnight concrete pours were conducted for each sludge collector using fiber-mix concrete, with each pour taking approximately six hours. Next month the project will include replacement of four VFD drives, consisting of two 600 HP raw water pump drives and two 1,250 HP high service pump drives.

Trevor Butler, General Manager, provided an update on district operations. Wastewater Plant 1 is averaging 16 mgd, and the South Plant is averaging 5 mgd.

RLC, the SCADA integrator, remains on site and will not complete its work by April 30; therefore, the project will roll over into the new budget year, with funding included in the new budget.

Mr. Butler further reported that compost operations are running smoothly and that a product price increase is planned to take effect in mid-May.

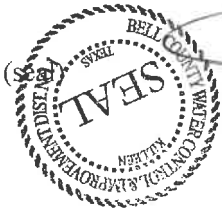
Mr. Butler also provided an update on water operations. The Belton Water Treatment Plant is averaging 31.5 mgd and the Stillhouse Water Treatment Plant is averaging 1-1.5 mgd. Lake Belton is slightly above conservation pool and Lake Stillhouse is down approximately .5 feet.

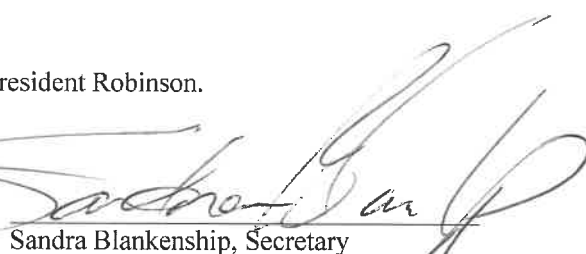
The Logic accounts that were approved in February 2025 will begin showing activity in the upcoming quarterly investment reports. A separate account will be open for generator curtailment funds, which will be designated for future generator maintenance and repair expenses.

Next board meeting will be May 27th.

Items from the Board: none

Meeting was adjourned at 10:00 a.m. by President Robinson.




Sandra Blankenship, Secretary
Board of Directors

